



CITY OF JERSEY VILLAGE, TEXAS

PARKS & RECREATION ADVISORY COMMITTEE NOTICE OF A MEETING

April 7, 2021 at 5:30 p.m.
Civic Center Auditorium
16327 Lakeview Dr. Jersey Village, TX 77040

AGENDA

1. **Call to order & Attendance** *Doris Michalak & Maria Thorne*
2. **Approve Minutes from 3.3.2021** *Doris Michalak*
3. **Citizen comments**
Any person who desires to address the Recreation & Events Committee regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Committee Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.
4. **Items for individual consideration**
 - a. Clark Henry play structure discussion - *Robert Basford*
 - b. Future events discussion - *Joshua Rodrigue*
5. **Staff briefings**
 - a. Parks and Recreation Updates *Joshua Rodrigue, Robert Basford*
6. **Future agenda Item request**
7. **Next Meeting date**
8. **Adjournment**

I, Maria Thorne, Parks and Recreation Administrative Assistant, City of Jersey Village, do hereby certify that the foregoing notice was posted in a place convenient to the general public at City Hall on the 31st day of March at 11:00 am.

Maria Thorne
Parks and Recreation Administrative Assistant

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the Parks Administrative Secretary by calling 713-466-2174 forty-eight (48) hours prior to the meetings.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

Notice removed ____ day of April, 2021

PARKS AND RECREATION ADVISORY COMMITTEE
MINUTES OF MEETING
March 3, 2021

Call to Order

Doris called meeting to order at 5:34 pm

Travis Coggin	<i>present</i>	Charlie Mattair	<i>present</i>
Nora Hahn	<i>present</i>	Sierra Brown	<i>present</i>
Ashley Brown	<i>present</i>	James Singleton	<i>present</i>
David Locke	<i>present</i>	Josh Rodrigue	<i>present</i>
Bridget Martinez	<i>present</i>	Robert Basford	<i>present</i>
Doris Michalak	<i>present</i>	Maria Thorne	<i>present</i>

Approval of Minutes from 2-3-21

A request was made to correct the spelling of a name on the minutes. Motion was made to approve minutes by Nora. Motion was seconded by Ashley.

Citizen Comments

None

Items for individual consideration

a. Parks Master Plan update, discussion, project breakdown and prioritization.

Before the presentation, Doris began by saying that she was aware that the discussion could be a long process and that members might have differing opinions but that she wanted everyone to have an opportunity to voice their thoughts and ideas.

Robert presented the list of items one by one from the Parks Master Plan for committee members to discuss and prioritize. Please see Exhibit A for results and notes.

There was a strong consensus among members to try to obtain funding via grants and a desire to reduce the cost of some projects. There was interest expressed in community gardens. Members also voiced a preference for preserving the existing Civic Center building and turning it into an exercise facility instead of tearing it down and rebuilding. There was interest in having facilities for food trucks, and the subject of a skate park location was vigorously debated.

Robert stated that he will put the ideas together and send an update list to the members and then present them to council.

Staff briefings

Recreation

Josh talked about how March is when the Recreation department begins to get busy. There will be an art class on Friday – the largest one we have ever had. The adult kickball league has 89 participants signed up and starts Sunday at Clark Henry Park.

The league will end up making a little bit of money for the city. Food truck Fridays are coming back March 26th. The Toddler Nature class will begin on March 24th. The Play Guide went out and residents should be receiving them. The pool staff is getting trained and recertified and will start hiring guards on April 1st. Working with Fairbanks Library on Trail Tales, which are signs depicting stories placed along park trails for kids to read to help incorporate nature, healthy living, and childhood literacy. The Easter egg hunt will be the first weekend of April. Eggs will be spread out at several locations for kids to go find. There will not be an adult Easter egg hunt this year. Movies in the park will come back in the summer in June and July. There is a recreation survey in the back of the Play Guide. BBQ cook-off was mentioned. There are plans in the works for a July 4th event with a concert, parade, and festival. David asked if pool pass cost will go up and Josh said that the cost would stay the same. Ashley asked if swim tests will be required and Josh said they were still looking into that. We have about 2 ½ months before pool opens. Discussed the work to take place at the pool. Resurfacing will be completed by March 31st. Pool house remodel may not be completed by the time the swim team practice season begins, but they are aware of that.

Parks

Robert talked about how we are working on identifying damages from the storm to irrigation and landscaping. He mentioned that there was some damage to City Hall. Tree trimming and mowing is going on. The water fountain at Carol Fox is being repaired. Robert added that he had recently heard from a vendor for exterior lighting and will be doing some research. He also talked about attending an upcoming grants seminar to look into obtaining funding for the boardwalks and trails.

Future agenda item request

Talk about events that people say they want back, like Founder's day parade, car events, etc.

Additional Comments

Doris thanked everyone for their input and participation and she also thanked Maria for taking detailed minutes.

Next Meeting date

April 7, 2021

Adjournment

Motion was made to adjourn meeting by Bridget. Motion was seconded by David.

Project Prioritization Appendix

Overview

Each Project included in the Parks Master Plan has been broken up into smaller pieces containing each specific amenity. The goal was to consider the park and amenity as the Parks and Recreation Advisory Committee placed it into its ranking. The idea was to group the park/amenities into 3 tiers: High Preference, Medium Preference, and Low Preference. It was a general consensus to identify projects that can be completed/considered within the 10 year plan so the gymnasium has been removed from the Master Plan document. Per request from Council, the general obligation bond finance portion has also been removed. There were new parks proposed, those were ranked as an entire project and, if ranked in the High or Medium Preference, their specific amenities were considered and ranked. Some deliberation notes from the committee were also included. In addition to the Ranking, the Parks and Recreation Advisory Committee listed desired High Preference improvements that were not considered in the Plan. It is important to note that each amenity's financial estimation is included, but, site work, contractor markup and contingencies were not included or dispersed across amenities. This appendix is intended to be inserted and considered within the Parks and Recreation Master Plan.

Ranking Highlights

High Preference

The High Preference Category is comprised of 10 projects/amenities totaling \$595,000. There has been heavy interest in restrooms at Carol Fox Park and exterior lighting at all Parks. The ball fields at the park were ranked high but these amenities did not include lighting which would add to the total estimation of the high preference category, if considered.

Project	Amenity	Projected Cost	Tier	Notes
Carol Fox Park Improvements	Restroom (family)	\$ 100,000.00	High	
Carol Fox Park Improvements	Exterior lighting	\$ 9,000.00	High	
Clark Henry Park Improvements	120' baseball field	\$ 120,000.00	High	Complete set up requested including bleachers and lights
Clark Henry Park Improvements	Open fields	\$ 150,000.00	High	
Jersey Meadow Nature Trail	Site furnishings (litter bins, benches, bike racks, picnic tables etc.)	\$ 80,000.00	High	
Jersey Meadow Nature Trail	Exterior lighting	\$ 75,000.00	High	
Jersey Meadow Nature Trail	Water fountains	\$ 28,000.00	High	
Dog Park Improvements	Site furnishings (litter bins, benches, bike racks, picnic tables etc.)	\$ 20,000.00	High	
Dog Park Improvements	Exterior lighting	\$ 6,000.00	High	
Dog Park Improvements	Water fountains	\$ 7,000.00	High	

Additional Projects Recommended by PARAC Committee

The PARAC Committee has established a list of projects that they would like to be considered within the master plan, listed below.

Project	Amenity	Projected Cost	Tier	Notes
Carol Fox Park , Jersey Meadow Nature Trail, & Clark Henry Park Improvements	Bike repair station		High	
Clark Henry Park Improvements	Water fountains (2-3)		High	
Clark Henry Park Improvements	Concession stand enhancement		High	To be considered with field amenity
Clark Henry Park Improvements	Retractable basketball hoops with timers		High	
Clark Henry Park Improvements	Exterior lighting		High	
Recreation at the Civic Center	Civic Center remodel for fitness		High	
Recreation at the Civic Center	Exterior lighting		High	
Recreation at the Civic Center	Food truck electric supply		High	
TBD	Skate park		High	Location desired closer to Jones Rd., use TC Jester skate park for inspiration
Recreation at the Civic Center	Remodel bathroom		Medium	
Jersey Meadow Nature Trail	Restroom (family)		Medium	

Medium Preference

The Medium Preference Category is comprised of 8 projects/amenities totaling \$361,265. The picnic shelter, water fountain and concrete amenities at Carol Fox Park were combined and ranked as a package. It was recommended that shade be included in both the large and small dog area of the dog park. If shade is installed then a picnic area would not be needed.

Project	Amenity	Projected Cost	Tier	Notes
Philippine Park Improvements	Nature play structure(s)	\$ 80,000.00	Medium	Bouldering walls, ropes course
Recreation at the Civic Center	Site furnishings (litter bins, benches, bike racks, picnic tables etc.)	\$ 20,000.00	Medium	Bike rack
Dog Park Improvements	Pavilion (10x20)	\$ 26,000.00	Medium	Shade on both sides of dog park but we don't need both amenities (referencing picnic shelter)
Carol Fox Park Improvements	Picnic shelter combined with concrete & water fountain on volleyball side	\$ 30,425.00	Medium	To be considered together
Clark Henry Park Improvements	Concrete sidewalks	\$ 32,340.00	Medium	From Post Elementary parking lot to pool
Clark Henry Park Improvements	Site furnishings (litter bins, benches, bike racks, picnic tables etc.)	\$ 30,000.00	Medium	Must be financially feasible
Clark Henry Park Improvements	Landscape (mulch, irrigation, planting beds, new trees etc.)	\$ 105,500.00	Medium	Half budget

Philippine Park Improvements	Outdoor classroom	\$ 37,000.00	Medium/ Low	Would need further community input
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Low Preference

The Low Preference Category is comprised of 42 projects/amenities totaling \$8,520,608. There was deliberation on a few projects that certainly had some high preference merit, if funded alternatively. The Pleasant Colony Park and Passive Open Space Park were ranked as a whole in the low category so, their specific components were not discussed. De Lozier Park amenities were considered and further community input was deemed necessary. It was mentioned this park was inspired by Carol Fox Park and designed to become another park similar for residents that reside closer to the golf course and that residents may be impartial on the idea.

Project	Amenity	Projected Cost	Tier	Notes
Philippine Park Improvements	Concrete sidewalks	\$ 24,189.00	Low	Rain/flooding is a huge consideration
Philippine Park Improvements	Site furnishings (litter bins, benches, bike racks, picnic tables etc.)	\$ 15,000.00	Low	Must be financially feasible
Philippine Park Improvements	Landscape (mulch, irrigation, planting beds, new trees etc.)	\$ 173,800.00	Low	
De Lozier Park Improvements	Pavilion (30x30)	\$ 85,000.00	Low	Further consideration and stakeholder input regarding this project as a whole is needed
De Lozier Park Improvements	Concrete sidewalks	\$ 10,560.00	Low	
De Lozier Park Improvements	Site furnishings (litter bins, benches, bike racks, picnic tables etc.)	\$ 30,000.00	Low	
De Lozier Park Improvements	Exterior lighting	\$ 3,000.00	Low	
De Lozier Park Improvements	Decomposed granite plaza	\$ 4,450.00	Low	
De Lozier Park Improvements	Seat walls	\$ 7,425.00	Low	
De Lozier Park Improvements	Pre-fabricated play structure	\$ 120,000.00	Low	
De Lozier Park Improvements	Landscape (mulch, irrigation, planting beds, new trees etc.)	\$ 63,500.00	Low	
Dog Park Improvements	Picnic shelter (10x10)	\$ 32,000.00	Low	
Dog Park Improvements	Concrete sidewalks	\$ 1,650.00	Low	
Dog Park Improvements	6' decomposed granite loop trails	\$ 19,200.00	Low	
Dog Park Improvements	Landscape (mulch, irrigation, planting beds, new trees etc.)	\$ 6,000.00	Low	
Dog Park Improvements	Pre-fabricated obstacle course	\$ 10,000.00	Low	
St. John Park Improvements	Concrete sidewalks	\$ 7,755.00	Low	
St. John Park Improvements	Site furnishings (litter bins, benches, bike racks, picnic tables etc.)	\$ 15,000.00	Low	
St. John Park Improvements	Exterior lighting	\$ 1,500.00	Low	
St. John Park Improvements	Decomposed granite plaza	\$ 1,750.00	Low	
St. John Park Improvements	Seat walls	\$ 2,250.00	Low	

St. John Park Improvements	Landscape (mulch, irrigation, planting beds, new trees etc.)	\$ 12,500.00	Low	
Proposed Pleasant Colony Park	This project, being a new park, can be ranked as a whole with specifics amenities included on an alternate table. If ranked in the upper tier, we can begin to rank its components specifically	\$ 2,431,043.00	Low	
Proposed Passive Open Space Park	This project, being a new park, can be ranked as a whole with specifics amenities included on an alternate table. If ranked in the upper tier, we can begin to rank its components specifically	\$ 630,496.00	Low	
Carol Fox Park Improvements	Shade sails (2)	\$ 90,000.00	Low	
Carol Fox Park Improvements	Poured-in-place surfacing	\$ 91,000.00	Low	
Carol Fox Park Improvements	Site furnishings (litter bins, benches, bike racks, picnic tables etc.)	\$ 25,000.00	Low	
Recreation at the Civic Center	Bouldering wall	\$ 15,000.00	Low	
Recreation at the Civic Center	Concrete sidewalks	\$ 18,150.00	Low	
Recreation at the Civic Center	Landscape (mulch, irrigation, planting beds, new trees etc.)	\$ 209,750.00	Low	Lower budget
Jersey Meadow Nature Trail	Concrete sidewalks	\$ 499,500.00	Low	
Jersey Meadow Nature Trail	Boardwalks	\$ 840,000.00	Low	
Jersey Meadow Nature Trail	Pedestrian bridges	\$ 87,500.00	Low	
Jersey Meadow Nature Trail	Nature play structure(s)	\$ 80,000.00	Low	
Jersey Meadow Nature Trail	Signage and wayfinding	\$ 150,000.00	Low	Lower budget
Jersey Meadow Nature Trail	Landscape (mulch, irrigation, planting beds, new trees etc.)	\$ 432,000.00	Low	Medium, if alternatively funded completely
Jersey Meadow Nature Trail	Created wetlands	\$ 1,300,000.00	Low	Medium, if alternatively funded completely
Proposed Hike and Bike Trail	Dog Park to bayou near Ballinger Park	\$ 79,764.00	Low	Delete if bridge is built at Welwyn Park
Proposed Hike and Bike Trail	Pleasant Colony Park To Jersey Meadow Nature Trail	\$ 183,310.00	Low	
Proposed Hike and Bike Trail	Rio Grande To Village Center	\$ 156,538.00	Low	
Proposed Hike and Bike Trail	Utility easement from Jersey Meadow Nature Trail to White Oak Bayou Trail	\$ 240,028.00	Low	
Proposed Hike and Bike Trail	Pedestrian bridge across bayou near Ballinger Park	\$ 315,000.00	Low	Move bridge to Welwyn Park

Amenities that were not ranked

The specific amenities that encompassed the Pleasant Colony Park and the Passive Open Space Park near Senate Ave. on the north side of the bayou were not ranked and are listed below. The estimated value of the amenities totals \$1,628,740.

Project	Amenity	Projected Cost	Tier	Notes
Proposed Pleasant Colony Park	Parking	\$ 95,500.00		
Proposed Pleasant Colony Park	Restroom	\$ 10,000.00		
Proposed Pleasant Colony Park	Pavilion (30x30)	\$ 85,000.00		
Proposed Pleasant Colony Park	Pavilion (20x20)	\$ 32,000.00		
Proposed Pleasant Colony Park	Site furnishings (litter bins, benches, bike racks, picnic tables etc.)	\$ 35,000.00		
Proposed Pleasant Colony Park	Exterior lighting	\$ 9,000.00		
Proposed Pleasant Colony Park	Decomposed granite plaza	\$ 8,000.00		
Proposed Pleasant Colony Park	Concrete trails	\$ 174,240.00		
Proposed Pleasant Colony Park	Water fountains	\$ 14,000.00		
Proposed Pleasant Colony Park	Wayfinding & signage	\$ 20,000.00		
Proposed Pleasant Colony Park	Pedestrian bridge	\$ 150,000.00		
Proposed Pleasant Colony Park	Pre-fabricated playground	\$ 250,000.00		
Proposed Pleasant Colony Park	Open fields	\$ 10,000.00		
Proposed Pleasant Colony Park	Workout stations	\$ 50,000.00		
Proposed Pleasant Colony Park	Tennis/pickle ball court	\$ 78,000.00		
Proposed Pleasant Colony Park	Basketball court	\$ 120,000.00		
Proposed Pleasant Colony Park	Landscape (mulch, irrigation, planting beds, new trees etc.)	\$ 134,000.00		
Proposed Passive Open Space Park	Parking	\$ 24,000.00		
Proposed Passive Open Space Park	Concrete sidewalks	\$ 231,000.00		
Proposed Passive Open Space Park	Site furnishings (litter bins, benches, bike racks, picnic tables etc.)	\$ 20,000.00		
Proposed Passive Open Space Park	Exterior lighting	\$ 6,000.00		
Proposed Passive Open Space Park	Water fountains	\$ 7,000.00		
Proposed Passive Open Space Park	Decorative wooden bridges			
Proposed Passive Open Space Park	Wayfinding & signage	\$ 10,000.00		
Proposed Passive Open Space Park	Landscape (mulch, irrigation, planting beds, new trees etc.)	\$ 56,000.00		